

TOWN OF WATERVILLE VALLEY – RECREATION DEPARTMENT

APPLICATION FOR EMPLOYMENT

PO BOX 500 * Waterville Valley, NH 03215 * (603) 236-4695 * recdirector@watervillevalley.org

Applications are considered for all positions without regard to race, color, national origin, age, sex, disability, religion, or political affiliation.

CONTACT INFORMATION

Date of Application _____ Position Applied For _____

NAME _____
LAST FIRST MIDDLE

CURRENT ADDRESS _____

City _____ State _____ Zip _____

PHONE _____ EMAIL _____

If you are under 18 years of age, can you provide required proof of your eligibility to work?

YES NO

Are you currently employed?

YES NO

If so, may we contact your employer?

YES NO

Are you legally permitted to work in the USA?

YES NO

What date would you be available to start work? _____

EDUCATION

NAME	LOCATION	YEARS COMPLETED	MAJOR
High School:			
Technical School:			
College/University:			
College/University:			
Other:			
Other:			

Describe any specialized training, skills, and/or extracurricular activities _____

EMPLOYMENT EXPERIENCE

List most recent employers first. Include any job related military and/or volunteer activities.

Employer _____ Contact Person _____

Address _____

Telephone _____ Dates Employed _____ to _____

Job Title _____ Hourly Rate/ Salary *Starting* _____ *Final* _____

Work Performed _____

Employer _____ Contact Person _____

Address _____

Telephone _____ Dates Employed _____ to _____

Job Title _____ Hourly Rate/ Salary *Starting* _____ *Final* _____

Work Performed _____

Employer _____ Contact Person _____

Address _____

Telephone _____ Dates Employed _____ to _____

Job Title _____ Hourly Rate/ Salary *Starting* _____ *Final* _____

Work Performed _____

ADDITIONAL INFORMATION

List professional trade, business, or civic activities or offices held _____

List any work experience/interest that you feel may better qualify you to fill this position _____

Summarize any other job related skills/qualifications that you feel may better qualify you for this position _____

REFERENCES

When listing references please list all information requested below. List people that would be willing to provide professional and/or character references. **Please list at least one personal non work related reference.**

Name _____ Occupation _____
Address _____ Telephone _____
Email _____ How do you know this person? _____

Name _____ Occupation _____
Address _____ Telephone _____
Email _____ How do you know this person? _____

Name _____ Occupation _____
Address _____ Telephone _____
Email _____ How do you know this person? _____

PLEASE READ AND SIGN

☐ Employment with the Waterville Valley Recreation Department is conditional, a background check will be performed to ensure the safety of program participants.

I, _____, hereby authorize the Town of Waterville Valley to contact my former employers and reference listed. I also understand that as a condition of employment, other necessary information may be secured pertaining to my character and job abilities.

I, _____, understand that willful misrepresentation of any of the above information is cause for rejection of this application and/or dismissal.

DATE _____ APPLICANT SIGNATURE _____